

2 November 2021

## NOTICE OF ANNUAL GENERAL MEETING

Dear Members

BEING – Mental Health Consumers Inc (BEING) will hold an Annual General Meeting at 5:00pm (AEST) on 29 November 2021 via the link below for the purpose of transacting the business set out in this Notice.

<https://us02web.zoom.us/j/83178436177?pwd=bGRKSE5zOE82Q3ZSSktyZG93d1dQZz09>

The meeting will include the following:

### GENERAL BUSINESS

**1. Confirmation of minutes**

Members to confirm the minutes of the last preceding general meeting.

**2. Reports**

Members to receive verbal reports from the Board on the activities of BEING during the last financial year.

**3. Annual Financial Report and Auditor's Report**

To receive the financial report and auditor's report for BEING for the financial year ended 30<sup>th</sup> June 2021.

### EXPLANATORY NOTE 1

*Note 1: There is no requirement for Members to approve these reports, however Members will be given a reasonable opportunity at the meeting to ask questions about or make comments on the Financial Report and the Auditor's Report.*

#### 4. Appointment of Auditors

#### 5. Election

To elect the Trustees of the Board as follows:

- (a) that Sunny Hemraj offers himself for re-election
- (b) that Gwen Challenger Scotman offers herself for re-election
- (c) that Rashid Flewelling having held the position as a casual appointee, offers himself for election.

#### EXPLANATORY NOTE 2

*Note 2: Expressions of interest to seek election to the Trustees of the Board must be delivered to the Secretary at least 7 days before the meeting and if conforming nominations are received, they will be notified at the meeting and posted on Being's website as soon as possible.*

#### SPECIAL BUSINESS

#### 6. Amend existing Constitution

To consider and, if thought fit, to pass the following resolution as a **special resolution**:

“That the Constitution of BEING – Mental Health Consumers Inc, last amended on 4 November 2013, be amended by inserting new clauses 8.10(5), 8.10(6) and 8.10(7) e as follows:

8.10(5) A Member may vote in person or by proxy.

8.10(6) The chairperson must inform a general meeting if any proxy votes have been received in respect of that meeting and how the proxy votes are to be cast. The chairperson must inform the general meeting of this before any vote is taken at that meeting.

8.10(7) An instrument appointing a proxy must be in writing under the hand of the appointer and may specify the manner in which the proxy is to vote in respect of a particular resolution and, where an instrument of proxy so provides, the proxy is not entitled to vote in the resolution except as specified in the instrument. A member who

has appointed a proxy may revoke that appointment at any time by providing notice to the NSW CAG in writing.”

## EXPLANATORY NOTES 3 & 4

*Note 3: The board recommends members vote in favour of Resolution 6 to assist it to support and enhance BEING’s commitment to members to advocate for their inclusion, participation and engagement. This is in line with the organisation’s values and principles.*

*Note 4: A copy of the Constitution can be downloaded from <https://being.org.au/wp-content/uploads/2015/06/NSW-CAG-Constitution-2013-Final-with-signatures.pdf>.*

## QUESTIONS FROM MEMBERS

Members may direct questions during the meeting to the Chairperson. Members are also invited to submit questions in writing no later than 5pm on 25 November 2021 to [members@being.org.au](mailto:members@being.org.au).

## ELECTION OF TRUSTEES

Each person seeking election to the Board of BEING will address the members at the meeting with an overview of their application.

## COPIES OF DOCUMENTS

The minutes of the last preceding general meeting and the financial report and auditor’s report for BEING for the financial year ended 30th June 2021 will be uploaded on the BEING website at <https://being.org.au/> on 22 November 2021. The Constitution is available to be downloaded at any time from <https://being.org.au/wp-content/uploads/2015/06/NSW-CAG-Constitution-2013-Final-with-signatures.pdf>.

Members may request a copy of the minutes, the financial report and auditor’s report, and/or the Constitution be sent to them in the post by contacting BEING via [members@being.org.au](mailto:members@being.org.au). To avoid any delays in the mail, we suggest any requests for hard copies be made well in advance of the meeting.

## VOTING

Pursuant to clause 8.10 of the Constitution:

- i. you are eligible to attend and vote at the meeting if you have been a ratified member or associate member of BEING for at least three months prior to the AGM
- ii. a member has one vote only
- iii. in the case of an equality of votes on a question at the general meeting, the Chairperson of the meeting is entitled to exercise a second or casting vote, which must be used to maintain the status quo.

## YOUR PRIVACY

The meeting may be recorded for the purposes of minute taking.

By Order of the Board



**Samantha Aldridge**  
Secretary