



Manager – Peer Workforce Program

Title	Manager - Peer Workforce Program
Weekly hours	Fulltime – immediate start required
Employment type	Fixed term contract to June 2022 – with possible extension
Location	Woolloomooloo
Reporting line	CEO
Direct reports	Program staff

About BEING – Mental Health Consumers Inc.

BEING - Mental Health Consumers Inc. is the independent, NSW peak organisation speaking with and for people with lived/living experience of mental health issues and emotional distress. Our primary focus is to ensure the voices of people with mental health issues are heard by decision makers, service providers, and the community, and leads and influences systemic change in services and systems.

BEING - Mental Health Consumers Inc. is committed to human rights principles of diversity, inclusion, and equity and believes that recovery is possible for all people who live with mental health issues and emotional distress.

With a long standing history of 26 years of operation, **BEING - Mental Health Consumers Inc.** is expanding and growing a service provision portfolio, to support people dealing with the day-to-day impacts of mental health issues in their daily living, as well as support the expansion and growth of the lived experience workforce

Our current programs include:

- BEING Supported – Mental Health Peer Support Line
- BEING Leadership Academy
- BEING Suicide Prevention
- BEING Lived Experience Network
- BEING Peer Workforce Network

About the role

Reporting to the CEO, the Manager – Peer Workforce Program is central to the achievement of BEING – Mental Health Consumers Vision and strategic direction of the organisation by leading innovative programs which support people living with mental health issues.



The role has primary responsibility for managing and strategically developing the BEING Peer Workforce Network, including expanding and developing infrastructures which support and benefit the consumer peer workforce across NSW.

Fundamental to the role is an understanding of the uniqueness of peer work in assisting individuals to find hope and meaning in their lives, whilst meeting the diversity of needs of the peer workers themselves.

The Manager – Peer Workforce will work in collaboration with the BEING Supported Warmline program and the BEING Leadership Academy through training and development of best practice peer work.

The role is best suited to a person who thinks strategically, has exceptional leadership, relationship development and influencing skills, and who is passionate about breaking down barriers such as stigma and discrimination for the community we serve.

The person will have an innovative mindset, resourcefulness, with a strong interest in peer workforce development, leadership, organisational cultural transformation and learning and development.

Duties and Responsibilities

- Lead and develop the expansion of the BEING Peer Workforce Network program in line with the strategic direction, Vision and Values of BEING – Mental Health Consumers
- Oversee program teams, ensuring they are aware of the strategic direction of the organization and their obligations to BEING – Mental Health Consumers in line with policies and procedures.
- Ensure the day-to-day operations of the program in line with funding agreements, including staffing, budgets, and funding agreement and organizational compliance
- In consultation with the CEO, seek out funding opportunities and prepare grant applications in line with organisational and community needs.
- Maintain and manage reporting requirements to both the CEO and the funding body in line with funding KPI's.
- Consult and liaise with stakeholders including Branches within the Ministry of Health, community managed organisations, peak bodies, the NSW Mental Health Commission and NSW Local Health Districts on peer workforce requirements.
- Chair the NSW Peer Workforce Network Committee, and the NSW Public Mental Health Consumer Worker Forum Committee.
- Work with the Head of Programs to ensure that the BEING Supported Warmline operates efficiently
- Maintain and manage a database of peer workers across NSW including public, private and NGO sectors.
- Lead the organisation and hosting of the annual Public Mental Health Consumer Peer Worker Forum.
- Development of resources and training to support the professional development of the Peer Workforce.
- Undertake research and data specific reports in line with Peer Workforce methodology.

- Contribute to other projects and initiatives identified as required.
- Undertake other operational and leadership duties as required.

Essential Criteria

1. Strong knowledge of the peer workforce including the diversity of needs of the workforce.
2. Thorough understanding of the principles and values of Recovery Oriented and Trauma Informed practices.
3. Previous experience in leading and managing a team in the NFP or CMO sectors, including ensuring that staff understand the organizational strategies and vision.
4. Program management experience including planning, delivery, evaluation, and reporting accountabilities.
5. Experience working with budgets and financials in line with funding agreements.
6. Understanding of working within the context of co-design processes.
7. Previous experience of working with funding bodies, and meeting KPI reporting and compliance.
8. Knowledge and understanding of the state and federal mental health landscape.
9. Highly developed written, verbal, and interpersonal communication skills.
10. Demonstrated problem-solving and conflict resolution skills.
11. High level analytic skills in relation to research, literature review and reports, and an ability to take discussion papers, literature reviews and reports from conception to completion.

Desirable Criteria

1. Personal experience of mental health issues and the ability to draw upon own personal recovery journey to inform your work.
2. Previous work experience as a consumer worker or peer worker in public mental health services or community managed organisations.

How to Apply

Applications close at 11pm on 18th November 2020. Immediate start preferred.

To apply for this position, please include a cover letter specifically addressing the Essential and Desirable Criteria, and email with your current resume to jobs@being.org.au

Applications who do not address the Essential Criteria and Desirable Criteria will not be considered for this position.



Please note that you must have the right to live and work in Australia to be eligible for this position.

For further information about our organisation please visit www.being.org.au

BEING – Mental Health Consumers Inc. is an Equal Employment Opportunity employer. This means we apply affirmative action strategies to the employment of people with personal lived/living experience of mental health issues.