

Last Updated 3 Feb 2017

Items from Monday 10 February 2014

AGENDA REF	ACTION	PERSON RESPONSIBLE	STATUS	TIME FRAME
5.2 Financial Reports	Approved to issue debit cards to 4 staff members. Peri will ensure the CAG Policies and Procedures are updated to include these new cards prior to them being issued	CEO/Chair	UNDERWAY: Forms have been lodged with the bank. Peri to visit bank to find up what the holdup is	Nov 2016

Items from Monday 18 January 2016

AGENDA REF	ACTION	PERSON RESPONSIBLE	STATUS	TIME FRAME
4. 2 Action Status Report	Investigate developing a frequently asked questions page on the website re: advocacy queries	Matt	COMPLETED: FAQs are now available on the Being website http://being.org.au/about/faq/	
4. II Action Status Report	Develop a Memorandum of Understanding (MoU) between CWC and Being	CEO	COMPLETED	Nov 2016
5. II. Membership	Explore the suggestion of an online application process	CEO, Anna	Will be a CP project – not a priority at present. We are,	2017

	Fill vacancy for one casual BoT member	CEO and Chair	working on a Survey Monkey version of the form. PENDING: HR Manager engaged in process of advertising. To be held off until early 2017	Early 2017
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Items from Monday 14 March 2016

AGENDA REF	ACTION	PERSON RESPONSIBLE	STATUS	TIME FRAME
5. II Action Status Report	Develop a Pros and Cons list for obtaining a Police Check Investigate, explore and propose online system to enable members to vote via correspondence.	CEO, Cecilia CEO	UNDERWAY: Docs to be tabled at the Feb 17 meeting COMPLETED: BoT decided out of session to relook at this in 2017	14 Nov 2016
8. Presentation	Develop document that requires BoT to list other associations/affiliations	CEO, Emma	Underway: Peri will retable examples prepared for the Nov meeting at the Feb 2017 meeting for feedback	

			Peri & Emma to finalise form and send to new BoT after AGM	Dec 2016
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Items from Monday 30 May 2016

AGENDA REF	ACTION	PERSON RESPONSIBLE	STATUS	TIME FRAME
11.1 Discussion of Board Member Eligibility Criteria; non NSW residents	Draft new membership agreement for organisations	CEO, Mandy and Board Members	COMPLETED: CEO to make changes to the constitution as per amended motion that was carried at the AGM	